

Whitehorse Drive
Epsom, Surrey KT18 7NQ
Tel: 01372 720439

Email: info@rosebery.surrey.sch.uk
www.roseberyschool.co.uk



11 October 2018

Dear Parent/Carer

Year 12 & Year 13 Educational Visit to New York and Washington, DC (October Half Term 2019)

We are currently organising an Educational Visit for October Half Term 2019, leaving on Saturday 26 October and returning on Friday 1 November 2019. We will travel by aeroplane and coach for our 5-night, 7-day visit, staying at the Manhattan Times Square whilst in New York and the Residence Inn Hotel in Washington, DC (please note that the students will be bed sharing in the hotels). This cultural trip links with many areas of Sixth Form study, including Art, Law, History, Government and Politics, Business Studies, Drama and Sociology.

We will hold an information evening nearer to departure when we will give a detailed itinerary but proposed visits include: World Trade Centre site, Top of the Rock, Art Museum, Broadway Show, White House, Georgetown, Capitol and Arlington Cemetery.

The cost of this educational visit based on 32 students will be £1,670.00pp (payable in instalments via ParentPay). This price is estimated by the travel company and might change slightly when flights are released.

Inclusion on this educational visit is dependent upon acceptable attendance (91%+) and exemplary behaviour from now until departure. The school reserves the right not to take any student whose attendance is not acceptable or whose behaviour indicates that they would not be a good ambassador for the school. Please be aware that there may be scaled financial implications for parents/carers if your child is withdrawn from the trip under these circumstances.

If you would like your child to participate in this visit, please return the reply slip at the bottom of this letter by Thursday 18 October; slips received after this date will not be included. You will be advised if your child has secured a place on Friday 19 October 2018. Kindly note that the £150 deposit will be required by Monday 29 October. Please be aware that this deposit becomes non-refundable once your child's place has been confirmed.

As the trip is open to our current Year 11 & Year 12 students, it is imperative that you are aware of our Trips Policy, which states that trips are only open to Rosebery students. This means that there will be financial implications if your child decides not to return to Rosebery's Sixth Form in September 2019 or does not meet our Sixth Form entry requirements. Please be aware that all monies paid would be lost and no refund would be available if this were the case.

If, at any time, you wish to withdraw your child from the trip, you are required to notify us in writing. We will acknowledge your cancellation within seven working days of receipt of your letter but you should be aware that a sliding scale of cancellation charges will operate. Your child will need their own passport to take part in this visit with at least six months' validity.

Headteacher: Ms R Allen MA NPQH

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Once your child's place is confirmed, you will be required to provide the following documents:

1. A completed student medical and parent consent form
2. A photocopy of your child's passport.

Instalments will be required as follows:

- 1 - £150 by 29 October 2018
- 2 - £250 by 7 January 2019
- 3 - £250 by 4 March 2019
- 4 - £250 by 8 April 2019
- 5 - £250 by 6 May 2019
- 6 - £250 by 3 June 2019
- 6 - £270 by 8 July 2019

If you have any questions, please do not hesitate to contact me.

Yours sincerely

Mr J Waight

Party Leader

jwaight@rosebery.surrey.sch.uk

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Reply slip – please return to Mrs Murray in Central Admin, M07

NEW YORK/WASHINGTON, DC (October 2019)

I should like my child _____ in form _____ to take part in the above Educational Visit. **I understand that the deposit of £150 becomes non-refundable once my child's place has been confirmed.**

I have read the paragraphs on withdrawal from the trip and accept that I could be liable for payment should my child withdraw for any reason other than illness certified by a doctor. I also understand that inclusion on this trip is dependent upon my child being a student in Rosebery Sixth Form with attendance (91%+) and exemplary behaviour from now until the time of departure. I understand that the school reserves the right to withdraw them from the trip should their behaviour indicate that they would not be a good ambassador for Rosebery, or if their attendance is not acceptable, and that this may have financial implications for me. I also understand that if my child does not return to the Rosebery Sixth Form that they will not be able to take part in this trip as per the Trips Policy and that all monies paid will be lost.

Signed _____ (Parent/Carer)

Print Name _____

Date _____

Headteacher: Ms R Allen MA NPQH

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